

APPROVED
WALDEN GREEN MONTESSORI
17339 Roosevelt Road
Spring Lake, MI 49456
BOARD MINUTES FROM THE DECEMBER 13, 2021 REGULAR MEETING

Board Members Present: Rebecca Andree, Todd Lucas and Amanda Snyder
Board Members Absent: Ken Johnston
Non-Board Members Attending: Mark Roessing and Vickie Buckner
CMU: N.A.

The meeting was called to order at 6:00 PM.

1. **Agenda.** Amanda made a motion to approve the agenda and Rebecca seconded the motion. 3 Ayes and 0 Nays – **CARRIED.**
2. **Board Minutes.** Rebecca made a motion to approve the November 15, 2021 meeting minutes and Amanda seconded the motion. 3 Ayes and 0 Nays – **CARRIED.**
3. **Public Comment.** There was no public comment.
4. **CMU.** The board reviewed the information that Joe sent the board regarding performance.
5. **Director Update.**
 - A. **Enrollment.** 231.
 - B. **School-wide Update.** Mark shared: Events. Three-week remote option, 12% of population. 40 students in after school tutoring. PD 1st Fridays. PSAT Data ranked #1 for reading and math in all public schools in Ottawa County. COVID update. Staffing updates.
6. **Board Accountabilities & Actions.**
 - A. **Finance.** Rebecca made a motion to approve the November Financials and Amanda seconded the motion. 3 Ayes and 0 Nays - **CARRIED.**
 - B. **Re-Finance.** Rebecca made a motion to approve the refinance and Amanda seconded the motion. 3 Ayes and 0 Nays – **CARRIED.** Rebecca made a motion to appoint Todd Lucas to sign and execute the refinance paperwork for the board and Amanda seconded the motion. 3 Ayes and 0 Nays – **CARRIED.**
 - C. **Technology Expense Forecast.** Amanda shared the report with the board.
 - D. **Fall 2021 Board Policy Updates.** Rebecca made a motion to approve the Fall 2021 Board Policy Updates and Amanda seconded the motion. 3 Ayes and 0 Nays – **CARRIED.**
 - E. **Strategic Plan.**

Q2 Priorities.

 1. Previously Completed/Approved – Brickley DeLong Audit.
 2. Review and update Functional Delegation Chart. Table for Spring/Summer session.
 3. Establish Community Outreach Committee. Mark will send out an email and check with the PTO to look for someone to lead the group. The goals: Evaluate technology for creation of community and list of contact information. Identify what parent and student alumni need. How to get started and stay engaged? How are these contacts engaging now? Community Outreach Committee to meet in Q3 and report to the board in Q4. Rebecca is willing to serve on the committee as the board representative.
 4. Board Succession Plan. The board discussed their plans and contacts. The board will continue to work on this.
 5. Technology Expense Forecast. Amanda shared the presentation that David prepared for the finance committee.
7. **Public Comment.** There was public comment.
8. The next regular board meeting is scheduled for January 17, 2022 at 6:00 PM.

Amanda made a motion to adjourn the board meeting and Rebecca seconded the motion at 7:03 PM. 3 Ayes and 0 Nays – **CARRIED.**

Approved by the board at it's January 17, 2022 regular meeting.

Todd Lucas
Board President

