

APPROVED
WALDEN GREEN MONTESSORI
17339 Roosevelt Road
Spring Lake, MI 49456
BOARD MINUTES FROM THE OCTOBER 28, 2021 SPECIAL MEETING

Board Members Present: Rebecca Andree, Ken Johnston, Todd Lucas and Amanda Snyder
Board Members Absent: Sierra Swartz
Non-Board Members Attending: Mark Roessing and Vickie Buckner
Brickley DeLong: Brian McFarren
CMU: Joseph Thienes

The meeting was called to order at 6:00 PM.

1. **Agenda.** Rebecca made a motion to approve the agenda and Amanda seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
2. **Board Minutes.** Amanda made a motion to approve the September 27, 2021 regular meeting minutes and Ken seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
3. **Public Comment.** There was no public comment.
4. **CMU.** Joe shared the following: a reminder about planning for future contract amendment considerations, board development series, staffing, and the upcoming President's Roundtable.
5. **Director Update.**
 - A. **Enrollment.** 229. 100% in person.
 - B. **School-wide Update.** Mark shared: Walk-A-Thon, Fall Break, Capstone Living Wax Museum Project/Hero, After School Tutoring November-April for math and reading, COVID update, WG students met with Lacino Hamilton, upcoming conferences, and a conversation on staffing.
6. **Board Accountabilities & Actions.**
 - A. **Finance.** Ken made a motion to approve the September Financials and Rebecca seconded the motion. 4 Ayes and 0 Nays - **CARRIED.**
 - B. **2020-2021 Audited Financials.** Brian presented the 2020-2021 Audited Financials package. Rebecca made a motion to approve 2020-2021 Audited Financials and corrective action plan and Amanda seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
 - C. **Strategic Plan.**

Q2 Priorities.

 1. Brickley DeLong. Audit Approved.
 2. Review and update Functional Delegation Chart. Table.
 3. Establish Community Outreach Committee. Rebecca talked about getting in touch with alumni with a portal that has fundraising built in. Eighth grade graduates might be interested in participating with a parent, teacher and board member.
 4. Board Succession Plan. Sierra has resigned from the board. Todd suggested that each board member reach out to 2 or 3 people. Bring this information to the November board meeting.
 5. Audit of administration expenses versus other charter schools. Table.
 6. Technology expense forecast. David will present to finance committee and the committee will present to the board in one of the upcoming meetings (November or December).
7. **Public Comment.** There was no public comment.
8. The next regular board meeting is scheduled for November 15, 2021 at 6:00 PM.

Amanda made a motion to adjourn the board meeting and Ken seconded the motion at 6:48 PM. 4 Ayes and 0 Nays – **CARRIED.**

Approved by the board at it's November 15, 2021 regular meeting.

Todd Lucas
Board President

