

APPROVED
WALDEN GREEN MONTESSORI
17339 Roosevelt Road
Spring Lake, MI 49456
BOARD MINUTES FROM THE NOVEMBER 16, 2020 REGULAR BOARD MEETING

Board Members Present: Rebecca Andree, Todd Lucas, Pamela Parriott and Sierra Swartz

Board Members Absent: Ken Johnston

Non-Board Members Attending: Mark Roessing and Vickie Buckner

CMU: Joseph Thienes

Brickley DeLong: Brian McFarren

The meeting was called to order at 6:01 PM.

1. **Agenda.** Sierra made a motion to approve the agenda and Todd seconded the motion. 3 Ayes and 0 Nays – **CARRIED.**
2. **Board Minutes.** Pamela made a motion to approve the October 19, 2020 regular meeting minutes and Sierra seconded the motion. 4 Ayes and 0 Nays – **CARRIED.** Pamela arrived 6:02 PM.
3. **Public Comment.** There was no public comment.
4. **COVID.** Rebecca checked in with everyone.
5. **CMU.** Joe thanked the candidates for applying to the board and stated that there is a board orientation in December. In January, board members attending remotely will need to identify themselves by stating their name and full location.
6. **Board Accountabilities & Actions.**
 - A. **Board Candidate Interviews.** The board interviewed Amanda Snyder and Whitney Jackson. Both candidates have children at Walden Green. The board will interview Kristen Pulver at the next board meeting. The board will hold a special board meeting to meet CMU deadlines for submission of a board candidate.
7. **Director Update.**
 - A. **Strategic Plan Metrics**
 1. **Enrollment Update.** 223 students. We are still scheduling tours.
 2. **School-wide Update.** Mark reviewed the following: NWEA Assessments, Hike-a-thon, Fall Break, 30 Days of Gratitude, 1st Friday PD, Fall Progress Reports, 2nd Trimester, Parent Teacher Conferences, and Thanksgiving Break. COVID Snapshot: 3 positive cases for the school year. Outdoor Education Update: Program extended into November and December. Marketing Update: Walden Green yard signs for parents and staff. Mark reviewed the Friday schedule change: This is an opportunity to bolster staff effectiveness, more time for collaborate and PLCs. Students will attend but parents will have options for the afternoon session.
8. **Public Comment.** There was public comment regarding the ECLP.
9. **Board Oversight Actions (continued).**
 - B. **Monthly Extended COVID-19 Learning Plans (ECLP) Actions.** The board reviewed the resolution with participation rates and noted revision. Public Comment: The public was invited into the conversation and there was public comment. Pamela made a motion to approve the Monthly Extended COVID-19 Learning Plans Actions and Sierra seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
 - C. **Finance Committee.**
 1. **2019-2020 Audited Financials.** Brian from Brickley DeLong presented the 2019-2020 Audited Financials, Independent Auditor's Report, GAO and SAS. The 2019-2020 audited financials received an unmodified opinion. There were no findings and no Management Letter issued. Sierra made a motion to approve the 2019-2020 Audited Financials and audit letters and Pamela seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
 2. **September and October Financials.** Sierra made a motion to approve the September & October Financials and Todd seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
 3. **Amended General Fund Budget Amendment.** Todd made a motion to approve the 2020-2021 General Fund Budget Amendment and Sierra seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
 - D. **Strategic Plan.**
 1. **Q2 Priorities.**
 - a. **Evaluate the ECLP.** Approved.
 - b. **Community Outreach Committee.** Tabled.
 - c. **Board Succession Plan.** Tabled.
 - d. **Draft Budget Amendment.** Approved.
10. **Public Comment.** There was public comment.
11. The next board meeting is scheduled for December 14, 2020 at 6:00 PM. The December board meeting will be rescheduled. The meeting will be held virtually. The annual meeting will be held in January.

Sierra made a motion to adjourn the board meeting and Pamela seconded the motion at 8:26 PM. 4 Ayes and 0 Nays – **CARRIED.**

Approved by the board at its December 1, 2020 special meeting.

Rebecca Andree

Rebecca Andree
Board President