

**APPROVED**  
**WALDEN GREEN MONTESSORI**  
17339 Roosevelt Road  
Spring Lake, MI 49456

**BOARD MINUTES FROM THE OCTOBER 16, 2017 ANNUAL REGULAR BOARD MEETING**

Board Members Present: Rebecca Andree, Brooke Kazma, Tom Paniucki and Pamela Parriott

Board Members Absent: Tony Hayes

Non-Board Members Attending: Mark Neidlinger and Vickie Buckner

Visitors: Ed Elsner/Brickley DeLong

The meeting was called to order at 6:05 P.M.

1. **Agenda.** Tom made a motion to approve the agenda and Brooke seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
2. **Board Minutes.** Tom made a motion to approve the September 18, 2017 special meeting minutes with correction and Pam seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
3. **Audit.** Ed from Brickley DeLong presented the 2016-2017 Audited Financial Statement, Independent Auditor's Report, GAO & SAS. The 16-17 audited financials received an unmodified opinion. Pam made a motion to approve the 2016-2017 Audited Financials and audit letters and Brooke seconded the motion. 4 Ayes and 0 Nays – **CARRIED.** Tom made a motion to approve the Management Response Letter and Pam seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
4. **Public Comment.** There was no public comment.
5. **CMU.** Did not attend.
6. **Director Report Out.**  
Strategic Plan – Monthly Measures  
*Headcount - 227*  
*Social Media & Community – World Beyond Activity.* Mark shared information about the All School Breakfast, Walk-A-Thon and field trips t-shirts. Mark shared the feedback outline that teachers will fill out for the professional development day for Montessori observation.  
*Financial Health – Families & Foundation.* Mark shared information about the Families & Foundation in the following: \$5K will stay in the Grand Haven Community Foundation, \$4K in reserve, \$5K in technology, \$5K for field trips/t-shirts, \$4K for staffing of afterschool programs, \$1800 for supplementing reimbursing teacher supplies, and new playground running path.  
*Additional Information -* Mark shared: updates on completed building drills, all school breakfast times, status on K/1 teaching position, Barnes & Noble November 11<sup>th</sup> event, space limitations, and playground tree removal.
7. **Board Accountabilities & Actions.**  
*Financials -* Brooke made a motion to approve the July, August & September Financials/1st Quarter and Tom seconded the motion. 4 Ayes and 0 Nays – **CARRIED.** The finance committee stated that a draft budget amendment will be shared at the November board meeting for approval in December.  
*Annual Resolutions –* Pam made a motion to approve the 2017-2018 Election of Officers as follows: Rebecca as the President, Pam as the Treasurer, Tom as the Secretary, Brooke as the Vice President and Brooke seconded the motion. 4 Ayes and 0 Nays – **CARRIED.** Pam made a motion to approve the annual resolutions as presented (Annual Calendar, Board Corresponding Agent, McKinney-Vento Liaison, Title IX Representative, Legal Counsel, FOIA Coordinator, Office of Civil Rights Representative, Audit Firm, and CAO/Timeline) and Brooke seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**  
*Academic, Governance and Financial Committees.* Pam made a motion for a Future Facilities Committee consisting of: Pam, Tom, Kim Bremer, John Essex, Mark & Vickie and Brooke seconded the motion. 4 Ayes and 0 Nays – **CARRIED.** Pam made a motion for a standing Governance Committee consisting of Rebecca and Brooke (Vice President as chair) and Tom seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**  
*Recruiting New Board Members –* Rebecca discussed the current and possible future needs of the board. Considerations are development (building and capital campaigns) and diversity. The board members will reach out to their networks.
8. **Public Comment.** There was no public comment.
9. The next regular meeting is November 20, 2017 at 6:00 PM.

Brooke made a motion to adjourn the board meeting and Tom seconded the motion at 7:40 P.M. 4 Ayes and 0 Nays – **CARRIED.**

Approved by the board at its November 20, 2017 regular meeting.

  
Board Treasurer.  
Pamela Parriott