

**APPROVED
WALDEN GREEN MONTESSORI
17339 Roosevelt Road
Spring Lake, MI 49456**

BOARD MINUTES FROM THE MAY 21, 2018 REGULAR BOARD MEETING

Board Members Present: Rebecca Andree, Brooke Kazma, Tom Paniucki and Pamela Parriott

Board Members Absent: None

Non-Board Members Attending: Mark Neidlinger & Vickie Buckner

The meeting was called to order at 6:01 P.M.

1. **Agenda.** Tom made a motion to approve the agenda and Pam seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
2. **Board Minutes.** Pam made a motion to approve the April 23, 2018 regular meeting minutes and Brooke seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
3. **Public Comment.** There was no public comment.
4. **CMU.** Jack was unable to attend.
5. **Director Report Out.**

Target Measures – Mark shared the following:

Delivering Excellence in Education - M-Step is finished and EdPerformance testing will be done in a week, data will be shared at the June meeting, 2018-2019 Budget has been started, teacher evaluations are in process, and Title 1 meeting was held.

Headcount and Increase Demand – Enrollment is at 244 for 2018-2019 with openings in Y5, 2nd grade, 4th grade, and 5th grade.

Focus on People – Parents have been assisting in many ways: Chaperoning, tutoring, Facebook & Instagram, building our library, escorting students, dismissal, and Family Foundation Auction.

Students – M-Step, elective classes and independent studies, 4th/5th grade trip to Chicago, 3rd grade trip to Lansing, 7th/8th grade upper math course students to Physics in the Park, 6th grade students will be heading to Mackinac Island in June, Talent Show on May 31, Band and Orchestra Concert on June 6th, Spring Concert on June 7th, and 8th grade Graduation on June 13th.

Staff – Right Stuff Supply Lists distributed for the fall, curriculum needs are listed, class lists are being established, Celebration of the Arts will be the last week of May, tutoring is planned for the summer, SIP meetings/attending staff receiving SCECH.

Community Engagement – Students participated in the Grand Trunk Clean-Up, Mother's Day flower baskets earned money for the library, The Governance Committee has interviewed two candidates to fill one of the board vacancies, and the Family Foundation is filling two vacancies at the next meeting.

Financial Health – The Finance Committee has met regularly, the 2018-2019 Budget will be based on 250 students, the Finance Committee is discussing a committee to look at compensation, and the Essex Family donated to the Meadow Project and construction will begin in June.

Director Update – Mark thanked Nicole DeSchaaf for serving on the Family Foundation as the board president and also the many accomplishments of the Family Foundation this year. Nicole announced her resignation at their last meeting.

Future Facilities – Mark shared with the board the details of the modular commitment and options with the current modular. Mark will have discussions with stakeholders, get references from other schools, research options, and give the board his thoughts for the July board meeting.

6. **Board Accountabilities & Actions.**

Financials - Brooke made a motion to approve the April Financials and Tom seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
401k - Contributions will be made soon.

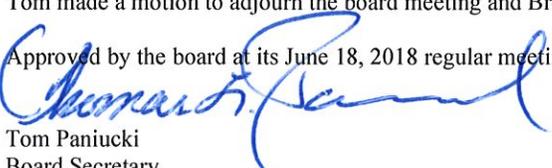
Draft 2018-2019 General Fund Budget was presented. The board will review for approval at the June board meeting.

Walden Green Strategic Plan – Rebecca presented the meeting outcomes for the July board meeting: Overview of the WG Contract, Review 3-5 year breakthroughs/identify any changes, Review aligned Strategic Themes, Identify priorities for current school year, Review target measures, and Determine any committee work. Rebecca will check on locations for the July meeting.

7. **Governance Committee.** Brooke reviewed the interview process and candidates, Kim Bremer and Todd Lucas. Pam made a motion to nominate Kim Bremer to the Walden Green Board of Director's and Tom seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
8. **2018-2019 Annual Calendar of Regularly Scheduled Board Meetings.** Tom made a motion to approve the 2018-2019 Annual Calendar of Regularly Scheduled Board Meetings and Pam seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
9. **2018-2019 Walden Green School Calendar of Days/Hours.** Brooke made a motion to approve the 2018-2019 Walden Green School Calendar of Days/Hours and Tom seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
10. **Director Performance Review.** Rebecca shared with the Board Input Form. On June 8, Mark will send the educational data to Rebecca and she will send the links, data, and survey results to the board by June 13 for Mark's evaluation. Mark is requesting a closed session, at the June board meeting, for his review.
11. **Public Comment.** There was no public comment.
12. The next regular meeting is June 18, 2018 at 6:00 PM and the budget hearing will be at 5:30 PM. Jack from CMU will review the 2016/2017 Performance and Guidance Reports. Please review prior.

Tom made a motion to adjourn the board meeting and Brooke seconded the motion at 7:31 P.M. 4 Ayes and 0 Nays – **CARRIED.**

Approved by the board at its June 18, 2018 regular meeting.


Tom Paniucki
Board Secretary