

APPROVED
WALDEN GREEN MONTESSORI
17339 Roosevelt Road
Spring Lake, MI 49456
BOARD MINUTES FROM THE JULY 10, 2019 SPECIAL BOARD MEETING

Board Members Present: Rebecca Andree, Todd Lucas, Pamela Parriott and Sierra Swartz
Board Members Absent: Tom Paniucki
Non-Board Members Attending: Mark Roessing and Vickie Buckner
CMU: Joseph Thienes

The meeting was called to order at 9:10 AM.

1. **Agenda.** Sierra made a motion to approve the agenda and Todd seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
2. **Board Minutes.** Pam made a motion to approve the June 17, 2019 regular meeting minutes and Sierra seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
3. **Bank Signatory Resolution.** Pam made a motion to approve the Designation of Account Signatory Resolution for Rebecca Andree, Todd Lucas and Sierra Swartz and Todd seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
4. **Work Session.**
 - Strategic Plan. Quarterly priorities and accomplishments were discussed. Actions – accountability for moving forward.
 - Core Values, Purpose & Brand Promise were reviewed and they are still aligned.
 - BHAG was discussed and updated to 100% Montessori trained lead teachers, value academic growth and equally value the holistic development of the child (cognitive, emotional and physical well-being), and sharing knowledge and resources with the broader community. Pam suggested, that at board meetings, the board review their actions to see if they are a reflection of the BHAG. This will be done quarterly.
 - Targets & Goals were reviewed. Fund Balance will remain the same at a minimum of 25%.
 - Sandbox will remain the same.
 - KPIs add Capstone and Transition.
 - Key Thrusts. Add detail to #3 - 30 at each grade level (K-8) and Y5 15. Any additional numbers would be added grades. Add #5 – Explore the addition of grade levels (including child development, high school and number of grade level classes).
 - Board Membership & Succession Planning. Governance Committee is Rebecca and Pam. They are reaching out to individuals.
 - Quarterly Themes. Q1 – Launch Academic School Year, Q2 – Building Sustainability, Q3 – Building Community and Q4 – Close Academic School year.
 - Potential Initiatives: The five top picks were Feasibility Study, Child Transition, Committees, Academy Policies & Procedures, and Government Connections. Q1 – Pre-Feasibility. Pam made a motion to authorize Sierra to make a vendor recommendation to the board for the Pre-Feasibility study at the September board meeting and Todd seconded the motion. 4 Ayes and 0 Nays – **CARRIED.** School Director Support - Mark will identify and connect with two people who could be mentors. September - Academy Policies & Procedures (Trello board, academy records, update roles and responsibilities, evaluate the possibility of an audit of IT services, child transition and board succession).
5. The next board meeting is September 23, 2019 at 6:00 PM.

Sierra made a motion to adjourn the board meeting and Todd seconded the motion at 11:57 AM. 4 Ayes and 0 Nays – **CARRIED.**

Approved by the board at its September 23, 2019 regular meeting.


Tom Paniucki
Board Secretary