

APPROVED
WALDEN GREEN MONTESSORI
17339 Roosevelt Road
Spring Lake, MI 49456
BOARD MINUTES FROM THE NOVEMBER 19, 2018 SPECIAL BOARD MEETING

Board Members Present: Rebecca Andree, Brooke Kazma, Tom Paniucki and Pamela Parriott
Board Members Absent: None
Non-Board Members Attending: Todd Lucas, Mark Roessing and Vickie Buckner
Visitors: Christopher Kjaer and Tina McNeely

The meeting was called to order at 5:08 PM.

1. **Agenda.** Tom made a motion to approve the agenda and Pam seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
2. **Board Minutes.** Brooke made a motion to approve the October 29, 2018 regular meeting minutes and Tom seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
3. **Public Comment.** There was no public comment.
4. **CMU.** Jack was unable to attend.
5. **Director Update.**
 - A. **Q2 Director Priorities Report Out.** Mark shared information about a new construction option.
6. **Board Accountabilities & Action Items.**
 - A. **Finance Committee.** Tom made a motion to approve the October Financials and Brooke seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
 - B. **Governance Committee.**
 1. **Bios/photos of board members.** Brooke is continuing to collect bios from the board members and will schedule photographs.
 - C. **Strategic Plan.**
 1. **Review Progress on Q2 Priorities.**
 - a. **Space.** No recommendation as this point. New options for space are being examined.
 - b. **Compensation Committee.** Becky is gathering information. The Compensation Committee will be finalized in January. They will meet by February 22, before the February board meeting.
 - c. **Director Candidate Interviews.** Becky shared the potential questions for the candidates. The board agreed upon eight questions and the process for interviewing the three candidates. Tom made a motion to recess the meeting for a short break and Pam seconded the motion at 5:34 PM. 4 Ayes and 0 Nays – **CARRIED.** Pam made a motion to end the recess and Brooke seconded the motion at 5:57 PM. 4 Ayes and 0 Nays – **CARRIED.** The board interviewed the three candidates: Christopher Kjaer, Tina McNeely and Mark Roessing. The board will proceed in the process with candidates, Christopher and Mark. Becky will compile the information from the board's interview notes.
7. **Public Comment.** There was public comment.
8. The next special board meeting is November 29, 2018 at 5:00 PM and the next regular board meeting is December 17, 2018 at 6:00 PM.

Pam made a motion to adjourn the board meeting and Tom seconded the motion at 9:06 PM. 4 Ayes and 0 Nays – **CARRIED.**

Approved by the board at its November 29, 2018 special board meeting.



Tom Paniucki
Board Secretary