

APPROVED
WALDEN GREEN MONTESSORI
17339 Roosevelt Road
Spring Lake, MI 49456
BOARD MINUTES FROM THE NOVEMBER 15, 2021 REGULAR MEETING

Board Members Present: Rebecca Andree, Ken Johnston, Todd Lucas and Amanda Snyder
Board Members Absent: None
Non-Board Members Attending: Mark Roessing and Vickie Buckner
CMU: Joseph Thienes

The meeting was called to order at 6:00 PM.

1. **Agenda.** Amanda made a motion to approve the agenda and Rebecca seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
2. **Board Minutes.** Ken made a motion to approve the October 28, 2021 special meeting minutes and Amanda seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
3. **Public Comment.** There was no public comment.
4. **CMU.** Joe shared: Board President's Roundtable and Todd discussed his experience at the roundtable, Open Meetings Act considerations for charter schools, upcoming Board President's Roundtable, ESSER Funds presentation in Flint, and Board Treasurer's Roundtable.
5. **Director Update.**
 - A. **Enrollment.** 230. 100% in person.
 - B. **School-wide Update.** Mark shared: Special Education teacher opening, Staff PD, Student Living Wax Museum, Student Progress Reporting, Afterschool Tutoring end of November through May, COVID update, OCPHD mask mandate ending in January and masks will be recommended after the mandate, adapt as necessary to the health department recommendations, and Joe will look into the question of board members subbing in the classroom. MAP Reading Data was reviewed.
6. **Board Accountabilities & Actions.**
 - A. **Finance.** Rebecca made a motion to approve the October Financials and Ken seconded the motion. 4 Ayes and 0 Nays - **CARRIED.** Rebecca made a motion to set aside \$57,000 from ESSER Funds for December hazard pay and Ken seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
 - B. **Re-Finance.** The board discussed the proposal. The finance committee will get further information and present at the next board meeting.
 - C. **Strategic Plan.**

Q2 Priorities.

 1. Review and update Functional Delegation Chart. Todd shared the chart. Table for Spring/Summer session.
 2. Establish Community Outreach Committee. Rebecca discussed getting in touch with alumni and using a portal that has fundraising built in. Eighth grade graduates will be invited to participate with a parent, teacher and one or two board members. Rebecca will share the link. Mark will send out an email looking for someone to lead it.
 3. Board Succession Plan. The board discussed their plans and contacts. The board will continue to work on this.
 4. Technology Expense Forecast. David will present to finance committee and the committee will present to the board in one of the upcoming meetings. David will share with the finance committee in December.
7. **Public Comment.** There was public comment.
8. The next regular board meeting is scheduled for December 13, 2021 at 6:00 PM.

Amanda made a motion to adjourn the board meeting and Rebecca seconded the motion at 7:02 PM. 4 Ayes and 0 Nays – **CARRIED.**

Approved by the board at it's December 13, 2021 regular meeting.

Todd Lucas
Board President

