

APPROVED
WALDEN GREEN MONTESSORI
17339 Roosevelt Road
Spring Lake, MI 49456
BOARD MINUTES FROM THE March 15, 2021 REGULAR BOARD MEETING

Board Members Present: Rebecca Andree, Ken Johnston, Todd Lucas, Amanda Snyder and Sierra Swartz
Board Members Absent: None
Non-Board Members Attending: Mark Roessing and Vickie Buckner
CMU: Joseph Thienes

The meeting was called to order at 6:00 PM.

Roll Call – Rebecca Andree – Norton Shores MI, Ken Johnston - Fruitport MI, Todd Lucas – Muskegon MI, Amanda Snyder – Whitehall MI, Sierra Swartz – Fruitport MI

1. **Agenda.** Rebecca made a motion to approve the agenda and Ken seconded the motion. 5 Ayes and 0 Nays – **CARRIED.**
2. **Board Minutes.** Sierra made a motion to approve the February 15, 2021 regular meeting minutes and Amanda seconded the motion. 5 Ayes and 0 Nays – **CARRIED.**
3. **Public Comment.** There was no public comment.
4. **CMU.** Joe shared information regarding: The Open Meetings Act – starting in April boards will meet in person with some exceptions and a reminder of the webinar at the end of the month. Todd attended a CMU webinar last month and shared about the importance of connecting with stakeholders.
5. **Director Update.**
 - A. **Enrollment.** 222. This includes 29 remote learners. K-5th – 20 learners and 6th-8th – 9 learners.
 - B. **School-wide Update.** Mark shared information about the following: National Reading Month, Virtual Scholastic Book Fair, March 5th PD, WGM yard signs, Virtual Conferences, 2nd Virtual Open House on March 24 @ 5:30 PM, providing after hours tours, Annual 4th Grade Market Day, upcoming surveys (parents, students 4th-8th and staff) for the School Improvement Process/MICIP, re-enrollment and open enrollments dates were shared and a COVID update was provided.
6. **Board Accountabilities & Actions.**
 - A. **Finance.** Rebecca made a motion to approve the February Financials and Sierra seconded the motion. 5 Ayes and 0 Nays - **CARRIED.**
7. **Public Comment.** There was no public comment regarding the ECLP.
8. **Board Oversight Actions.**
 - A. **Monthly Extended COVID-19 Learning Plans (ECLP) Actions.** The board reviewed the resolution with participation rates. Public Comment: The public was invited into the conversation and there was no public comment. Sierra made a motion to approve the March Monthly Extended COVID-19 Learning Plans Actions and Amanda seconded the motion. 5 Ayes and 0 Nays – **CARRIED.**
 - B. **June Board Meeting Date.** The meeting date will be changed from June 21, 2021 to June 28, 2021 at 6:00 PM.
 - C. **Discussion Regarding Meeting In-Person.** Todd asked the board for their thoughts regarding meeting in-person.
9. **Strategic Plan.**
 - A. **Q3 Priorities – Building Community.** Todd will send out information so the board can reach out to stakeholders and lawmakers.
 1. **Continued Focus and Awareness of Teacher and Staff Resiliency.** Mark shared the following: cohort classrooms, small class sizes, outdoor education, part time outdoor education liaison, short-term remote as needed, cough boxes, staff development with ½ day Fridays, promoting staff mental health with sessions on resiliency and management energy, monthly staff check-ins, massage therapists for staff PD and Dr. Ryan will be providing three sessions - Recognizing Stress and Burnout, Mindfulness and Other Self-Care Strategies.
 2. **Budget Planning.** The 2021-2022 budget process has started. The board will receive a draft budget for review at the May board meeting for approval at the June meeting.
 3. **New Board Member Onboarding.** Amanda did her onboarding with CMU.
 - B. **Review Q4 Priorities.**
 1. **Performance Review of Director.** Survey Monkey will be used to collect information from staff and board. Cost will be added to the budget.
 2. **Draft Budget.** Board will review a draft in May and approve in June.
 3. **Assessment and Dean of Students. Successes and challenges.** Completion of these items.
 4. **Wrap Up the School Year. Plans for graduation and celebrations.** Rebecca suggested virtually engaging with the families and celebrating the staff. There will be more discussion at the April board meeting.
10. **Public Comment.** There was no public comment.
11. The next board meeting is scheduled for April 26, 2021 at 6:00 PM.

Sierra made a motion to adjourn the board meeting and Ken seconded the motion at 6:49 PM. 5 Ayes and 0 Nays – **CARRIED.**

Approved by the board at its April 26, 2021 regular meeting.

Todd Lucas

Todd Lucas
Board President