

**APPROVED**  
**WALDEN GREEN MONTESSORI**  
17339 Roosevelt Road  
Spring Lake, MI 49456  
**BOARD MINUTES FROM THE DECEMBER 17, 2018 REGULAR BOARD MEETING**

Board Members Present: Rebecca Andree, Brooke Kazma, Todd Lucas, Tom Paniucki and Pamela Parriott

Board Members Absent: None

Non-Board Members Attending: Mark Roessing and Vickie Buckner

CMU: Jack Wallington

The meeting was called to order at 6:06 PM.

1. **Agenda.** Tom made a motion to approve the agenda and Brooke seconded the motion. 5 Ayes and 0 Nays – **CARRIED.**
2. **Board Minutes.** Pam made a motion to approve the November 29, 2018 special meeting minutes and Tom seconded the motion. 5 Ayes and 0 Nays – **CARRIED.**
3. **Public Comment.** There was public comment.
4. **CMU.** Jack reminded the board about the upcoming webinar in January and summarized the results of the 2018 Performance Report. Rebecca asked the board to review the report and come back with any questions. Jack asked if the board had any suggestions for desired board trainings.
5. **Director Update.**
  - A. **Strategic Plan Metrics.**
    1. **Enrollment.** 240 students.
    2. **Behavior Numbers.** Mark reviewed the Behavior Data Chart.
  - B. **Q2 Director Priorities.**
    1. **Title I.** The project plan has been established and Kim Bremer has been contracted as a consultant. 5 corrective actions have been completed by the team.
    2. **Staffing.** Mark reviewed the new staff assignments.
6. **Board Accountabilities & Action Items.**
  - A. **Finance Committee.** Tom made a motion to approve the November Financials and Todd seconded the motion. 5 Ayes and 0 Nays – **CARRIED.**
  - B. **Draft General Fund Budget Amendment.** Pam asked the board to review, asking for approval at the January board meeting.
  - C. **Governance Committee.**
    1. **Board Member Bios/Photos.** Brooke will forward to Vickie for posting on the website.
    2. **Open Board Member Position.** Rebecca will reach out to her real estate connection and send out a communication regarding the open position.
  - D. **Strategic Plan.**
    1. **Review Progress on Q2 Priorities.**
      - a. **Building/Modular.** At the January board meeting, the finance committee will provide additional information for <sup>1-3</sup>~~2 or 3~~ options. The finance committee will provide recommendations and financial support to assist the board with a decision at the February board meeting
      - b. **Compensation Committee.** Todd, Rebecca, Donna Ward, and Kim Bremer will work on the committee. The board determined the expectations and perimeters of the committee's work. The committee will provide options to the finance committee. The finance committee will provide the final recommendations to the board at the March board meeting.
      - c. **Director Hire Close Out.** Tom will finalize negotiation of compensation with Mark.
      - d. **Amended Budget Close Out.** Draft amended general fund budget was presented to the board for review.
      - e. **Behavior Metric.** The board discussed how the information would be reported as a metric. Mark will continue to provide the current format.
    2. **Establish Q3 Priorities.** The board established these priorities for Mark: Title I Progress, Staffing and Building/Finance.
7. **AccessPointHR – Summary of Meeting with Paul Yaeger.** Rebecca and Pam shared that Paul reviewed the services provided by AccessPoint. He also discussed a new evaluation tool which Rebecca and Pam suggested the board opt out for May/June. Rebecca will send the electronic version to the board. Rebecca shared, with Paul, her feedback on the search services for the director.
8. **Public Comment.** There was public comment.
9. The next board meeting is January 21, 2019 at 6:00 PM. The annual board meeting will be held.

Pam made a motion to adjourn the board meeting and Tom seconded the motion at 7:34 PM. 5 Ayes and 0 Nays – **CARRIED.**

Approved by the board at its January 21, 2019 regular meeting.



Rebecca Andree  
Board President