

APPROVED
WALDEN GREEN MONTESSORI
17339 Roosevelt Road
Spring Lake, MI 49456
BOARD MINUTES FROM THE FEBRUARY 19, 2018 REGULAR BOARD MEETING

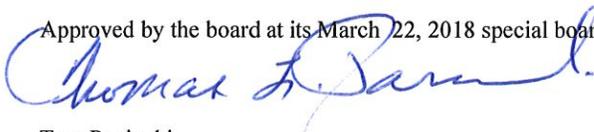
Board Members Present: Rebecca Andree, Brooke Kazma, Tom Paniucki and Pamela Parriott
Board Members Absent: Tony Hayes
Non-Board Members Attending: Mark Neidlinger & Vickie Buckner

The meeting was called to order at 6:04 P.M.

1. **Agenda.** Brooke made a motion to approve the agenda and Pam seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
2. **Board Minutes.** Tom made a motion to approve the December 18, 2017 regular meeting minutes with edit and Brooke seconded the motion. 4 Ayes and 0 Nays – **CARRIED.** The board wants to note that on the October 16, 2017 approved board minutes it listed the names of individuals on the Facilities Committee but it should have said that these were individuals that were going to be asked to participate on the committee.
3. **Public Comment.** There was no public comment.
4. **CMU.** Jack was unable to attend. Rebecca noted the upcoming webinars through CMU.
5. **Director Report Out.**
Target Measures – Mark shared the following:
 - Headcount* – Fall and Spring Count numbers: 227/227.
 - Increase Demand* – Open house dates of February 20 and March 20 at 5:30 PM. April's class was featured in the Grand Haven Tribune. EdPerformance/Star testing data will be presented in March.
 - Focus on People* – Parents have been assisting in many ways: Chaperones, tutoring, Facebook, Instagram, library, escorting students, Innovation Day, Scholastic Book Fair, dismissal, Family Foundation Auction on April 20 and classroom auction projects.
 - Students* – Job shadowing, Valentine's for the elderly, Wax Museum, Market Day, Innovation Day, and band/orchestra concert at the Community Center.
 - Staff* – Tuesday staff meetings, April's classroom featured in the GH Tribune as Classroom of the Week and book study on the Tao of Montessori.
 - Community Engagement* – Marcia McEvoy presented to parents, Market Day, Wax Museum and Coffee with Mark.
 - Financial Health* – The Essex Family donated to the meadow project, construction will start in the spring, school financials are on target, Family Foundation will hold the annual school auction on April 20 and HR committee will review teacher salary compensation.
 - Parent Dashboard* – Newsletter to parents will feature test results as compared to the state and like-schools.
6. **Board Accountabilities & Actions.**
 - Financials* – Pam made a motion to approve the December/2nd Quarter Financials and January Financials and Tom seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
 - Governance Committee* – Brooke reviewed the items for the Welcome Packet to new board members. Rebecca suggested adding the Strategic Plan and a Check List/5 Things To Do, a board policy link was suggested and Pam suggested a narrative on how to read a budget. The board will continue to reach out to contacts for the upcoming open board position.
 - Future Facilities Committee Update* – Tom made a motion to approve the request that the Future Facilities Needs Committee submit at least two recommendations for the modular at the May board meeting and Brooke seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
 - Walden Green Strategic Plan* – Becky will send a proposal to the board so there are clear expectations for the Strategic Plan meeting on July 16, 2018 at 2 PM.
 - Walden Green Board Proposed Website* – Rebecca shared the update to the board's section of the website.
 - Director's Review* – Rebecca shared the Teachers/Staff and Community surveys. Revisions will be made and presented at the March meeting. The surveys will be sent out the second week of April to be returned by April 20.
 - CMU Contract Amendment No. 2/Young 5s* – Pam made a motion to approve the contract amendment request for Young 5s and Brooke seconded the motion. 4 Ayes and 0 Nays – **CARRIED.** Tom made a motion to approve CMU Contract Amendment No. 2 and Pam seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
 - 2018-2019 Enrollment Guidelines & Dates* – Pam made a motion to approve the 2018-2019 Enrollment Guidelines & Dates and Brooke seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
7. **Public Comment.** There was public comment.
8. The next regular meeting is March 19, 2018 at 6:00 PM.

Tom made a motion to adjourn the board meeting and Rebecca seconded the motion at 8:17 P.M. 4 Ayes and 0 Nays – **CARRIED.**

Approved by the board at its March 22, 2018 special board meeting.



Tom Paniucki
Board Secretary