

**APPROVED**  
**WALDEN GREEN MONTESSORI**  
17339 Roosevelt Road  
Spring Lake, MI 49456  
**BOARD MINUTES FROM THE JUNE 18, 2018 REGULAR BOARD MEETING**

Board Members Present: Rebecca Andree, Brooke Kazma, and Tom Paniucki  
Board Members Absent: Pamela Parriott  
Non-Board Members Attending: Kim Bremer, Mark Neidlinger & Vickie Buckner  
CMU: Jack Wallington

The meeting was called to order at 6:02 P.M.

1. **Agenda.** Brooke made a motion to approve the agenda and Tom seconded the motion. 3 Ayes and 0 Nays – **CARRIED.**
2. **Board Minutes.** Tom made a motion to approve the May 21, 2018 regular meeting minutes and Brooke seconded the motion. 3 Ayes and 0 Nays – **CARRIED.**
3. **Public Comment.** There was no public comment.
4. **CMU.** Jack shared information about the June 26 Board Development Series meeting. The board reviewed the 16-17 Performance/Guidance Reports.
5. **Director Report Out.**  
Target Measures/Director Update – Mark shared the following:  
*Delivering Excellence in Education* – School data exceeding the growth goal set for school-wide performance on EdPerformance, 2018-2019 NWEA testing, K/1 teacher at Montessori training and Title I services in July & August for K-3<sup>rd</sup> grade students.  
*Headcount and Increase Demand* – Enrollment projected for 250 and openings in Y5, 2<sup>nd</sup> and 5<sup>th</sup> grades.  
*Focus on People* – Parents have been assisting in many ways: Chaperoning, tutoring, Facebook & Instagram, building our library, leading library time with stories, escorting students, dismissal, Teacher Appreciation lunch and Family Foundation Auction.  
*Students* – Celebration of the Arts, Moving Up Day, students received their classroom placements for the 18-19 school year, 8<sup>th</sup> Grade Graduation, Strawberry Moon school-wide field trip, 4<sup>th</sup>/5<sup>th</sup> grade students raising funds for a school in Nigeria, 7<sup>th</sup>/8<sup>th</sup> grade upper math course students to Physics in the Park, 6<sup>th</sup> grade trip to Mackinac Island, Talent Show, Band and Orchestra Concert and Spring Concert.  
*Staff* – First Compensation Committee meeting, Title I Audit, K/1 teacher at Montessori training, Cycle meetings with curriculum coordinator, supply lists distributed to parents, curriculum needs reviewed, summer tutoring for Title I students and SIP meetings/attending staff received SCECHs.  
*Community Engagement* – Physics in the Park competition, utilized WMAAA for band & orchestra concert, thank you notes to local businesses that supported our school auction and Family Foundation has a new board effective July 18.  
*Financial Health* – The Finance Committee has met regularly, 2018-2019 Budget will be based on 250 students, the Compensation Committee has met to look at compensation, and the Essex Family donated to the Meadow Project & construction will begin in June, estimated return to the fund balance of \$122,000 and a balanced budget is planned for the 2018-2019 school year.
6. **Board Accountabilities & Actions.**  
*Financials* - Rebecca made a motion to approve the May Financials and Brooke seconded the motion. 3 Ayes and 0 Nays – **CARRIED.** Brooke made a motion to approve the 2017-2018 Final Amendment of the General Fund and Debt Service Fund and Tom seconded the motion. 3 Ayes and 0 Nays – **CARRIED.**  
Brooke made a motion to approve the 2018-2019 General Fund and Debt Service Fund and Tom seconded the motion. 3 Ayes and 0 Nays – **CARRIED.** Tom made a motion to approve Brickley DeLong's Engagement Letter and Brooke seconded the motion. 3 Ayes and 0 Nays – **CARRIED.**
7. **ESP Agreement.** Brooke made a motion to approve Advance Educational Services, Inc./AccessPoint Educational HR's ESP Agreement for one year and Tom seconded the motion. 3 Ayes and 0 Nays – **CARRIED.**
8. **CMU Contract Amendment Request.** Rebecca made a motion to approve the CMU Contract Amendment Request for NWEA testing and Tom seconded the motion. 3 Ayes and 0 Nays – **CARRIED.**
9. **Strategic Plan.** Rebecca reviewed the meeting outcomes and timeframe of the meeting. The meeting will be at the Spring Lake Library at 2:00 PM on July 16, 2018.
10. **Director Performance Review.** Tom made a motion to go into closed session at the request of Mark Neidlinger for his performance review and Brooke seconded the motion at 7:35 PM. 3 Ayes and 0 Nays – **CARRIED.** Tom made a motion to go into open session at 8:18 PM and Brooke seconded the motion. 3 Ayes and 0 Nays – **CARRIED.** Brooke made a motion to rate Mark as Highly Effective and Tom seconded the motion. 3 Ayes and 0 Nays – **CARRIED.** Tom made a motion to approve the assistant director as full time and compensation based on the teacher compensation salary chart and Brooke seconded the motion. 3 Ayes and 0 Nays – **CARRIED.**
11. **Public Comment.** There was no public comment.
12. The next regular meeting is July 16, 2018 at 2:00 PM.

Tom made a motion to adjourn the board meeting and Brooke seconded the motion at 8:20 P.M. 3 Ayes and 0 Nays – **CARRIED.**

Approved by the board at its July 16, 2018 regular meeting.

  
Tom Paniucki  
Board Secretary