

APPROVED
WALDEN GREEN MONTESSORI
17339 Roosevelt Road
Spring Lake, MI 49456
BOARD MINUTES FROM THE FEBRUARY 28, 2022 SPECIAL MEETING

Board Members Present: Rebecca Andree, Ken Johnston, Todd Lucas and Amanda Snyder

Board Members Absent: none

Non-Board Members Attending: Mark Roessing and Vickie Buckner

CMU: Joseph Thienes

The meeting was called to order at 7:01 PM.

1. **Agenda.** Amanda made a motion to approve the agenda and Rebecca seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
2. **Board Minutes.** Rebecca made a motion to approve the January 17, 2022 annual meeting minutes with one change and Amanda seconded the motion. 4 Ayes and 0 Nays – **CARRIED.**
3. **Public Comment.** There was no public comment.
4. **CMU.** Joe presented board appreciation gifts. He updated the board on CMU's March event and ESSER Funds.
5. **Director Update.**
 - A. **Enrollment.** 231 students.
 - B. **School-wide Update.** Mark shared the following: First Open House, Capstone Parent Meeting, 1st Friday PD, March Book Fair, March Open House, Spring Conferences, Special Education teacher is starting in April, Counseling Services for K-8 students through Mosaic and Pine Rest, and the COVID-19 Snapshot.
6. **Board Accountabilities & Actions.**
 - A. **Finance.** Rebecca made a motion to approve the January Financials and Ken seconded the motion. 4 Ayes and 0 Nays - **CARRIED.**
 - B. **Re-Finance.** Continuing to search for re-financing options.
 - C. **Board Succession.** Todd is meeting with a potential candidate.
 - D. **Strategic Plan.**

Q3 Priorities – Building Community.

 1. Review test results, identify areas of concern, and ensure proactive strategies are in place. Mark presented the benchmark report. Mark shared the action plan which includes: Child Study/MTSS, Behavior Services, K-3 FAST Intervention Training, Orton Gillingham Training, revised master schedule with a return to a longer uninterrupted work cycle, 10 hours of virtual coaching for teachers, technology help for K-1 students on assessments, assessment vocabulary, Math Accelerator, review test results/data with some students, Afterschool Tutoring on Tuesdays and Thursdays, return to small group instruction, floater sub, and full time interventionist.
 2. Director's Summary of Professional Development for staff. Mark presented the staff development overview: a snapshot of the past years, bolstering the PD 2018-2022, 1st Friday/half day for all students with PD for all staff in the afternoon, optional half day Fridays for teacher meetings/PLCs, providing SCECHS for teachers to renew their certification, credit for Montessori Training. 1st Fridays include: whole group huddle, MCIP, EOP, classroom management, partner walk, team building, appreciation languages, rotating classroom visits, practicing Montessori materials, focus topics and group talks, Montessori moments, continuous improvement, and discussion of school initiatives. Additional development: attending the national Montessori conference and teacher assistant training and on boarding.
 3. Budget Planning. Draft budget in May.
 4. Education Nights, Open Houses and Celebration of the Arts. Todd will reach out to political leaders to join us for the Celebration of the Arts Open House. Also, Rebecca suggested that we invite them to come and read in the classroom.
 5. Community Outreach Committee. Meet in Q3.
 6. Mark will survey parents regarding interest in sex education. Mark will survey in March and report at the next meeting.
7. **Public Comment.** There was public comment.
8. The next regular board meeting is scheduled for March 21, 2022 at 6:00 PM.

Amanda made a motion to adjourn the board meeting and Ken seconded the motion at 8:10 PM. 4 Ayes and 0 Nays – **CARRIED.**

Approved by the board at its March 21, 2022 regular meeting.


Todd Lucas
Board President