

APPROVED
WALDEN GREEN MONTESSORI
17339 Roosevelt Road
Spring Lake, MI 49456
BOARD MINUTES FROM THE APRIL 23, 2018 REGULAR BOARD MEETING

Board Members Present: Rebecca Andree, Brooke Kazma and Pamela Parriott

Board Members Absent: Tom Paniucki

Non-Board Members Attending: Mark Neidlinger & Vickie Buckner

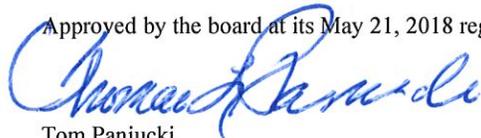
Visitors: Paul Yaeger/AccessPointHR

The meeting was called to order at 6:00 P.M.

1. **Agenda.** Brooke made a motion to approve the agenda and Pam seconded the motion. 3 Ayes and 0 Nays – **CARRIED.**
2. **Board Minutes.** Rebecca made a motion to approve the March 22, 2018 special meeting minutes and Brooke seconded the motion. 3 Ayes and 0 Nays – **CARRIED.**
3. **Public Comment.** There was no public comment.
4. **Advance/AccessPointHR.** Paul reviewed the services provided and presented the Service Agreement Addendum. The board will review.
5. **Director Report Out.**
Target Measures – Mark shared the following:
Headcount – Fall and Spring Count numbers: 227/227 with 94% re-enrollment for the fall.
Increase Demand – Our Facebook and Instagram accounts remain highly active.
Focus on People – Parents have been assisting in many ways: Chaperones, tutoring, Facebook, building our library, escorting students, dismissal and Family Foundation Auction.
Students – M-Step, elective classes and independent studies, Year-end field trips, 58 Students in Band/Orchestra, Talent Show on May 31 and Family Fun Night at Norton Pines.
Staff – Tuesday staff meetings, Fall Supply Lists, Auction Teacher Experiences, Six staff tutoring after school, Substitutes to fill vacancy, and Professional Development for Mark, Mark R. and Vickie.
Community Engagement – Elective classes for Capstone students, Mother’s Day Flower Basket Sale, Annual Auction, May Coffee with Mark, Governance Committee has interviewed two candidates and Family Foundation meeting is on April 24.
Financial Health – The Essex Family donated to the Meadow Project and the project is in design phase, Finance Committee regularly meets, Finance Committee is discussing a committee to look at compensation recommendations for the July meeting and the Family Foundation Auction.
6. **Board Accountabilities & Actions.**
Financials - Brooke made a motion to approve the March/3rd Quarter Financials and Pam seconded the motion. 3 Ayes and 0 Nays – **CARRIED.** Pam suggested waiting on the Bond Redemption program for another year. The Compensation Committee on hold for this school year. Rebecca suggested a timeline for the upcoming process.
Walden Green Strategic Plan – Rebecca will draft an agenda for the meeting on July 16, 2018 at 2 PM.
Governance Committee – Two candidates were interviewed and the committee will bring a recommendation to the May board meeting.
7. **Public Comment.** There was no public comment.
8. The next regular meeting is May 21, 2018 at 6:00 PM. Jack from CMU will review the 2016/2017 Performance and Guidance Reports. Please review prior.

Pam made a motion to adjourn the board meeting and Brooke seconded the motion at 6:45 P.M. 3 Ayes and 0 Nays – **CARRIED.**

Approved by the board at its May 21, 2018 regular board meeting.



Tom Paniucki
Board Secretary