

**APPROVED**  
**WALDEN GREEN MONTESSORI**  
**17339 Roosevelt Road**  
**Spring Lake, MI 49456**  
**BOARD MINUTES FROM THE FEBRUARY 15, 2021 REGULAR BOARD MEETING**

Board Members Present: Ken Johnston, Todd Lucas and Amanda Snyder

Board Members Absent: Rebecca Andree and Sierra Swartz

Non-Board Members Attending: Mark Roessing and Vickie Buckner

CMU: Joseph Thienes

The meeting was called to order at 6:01 PM.

Roll Call – Ken Johnston - Fruitport MI, Todd Lucas - Norton Shores MI, Amanda Snyder – Whitehall, MI

1. **Agenda.** Ken made a motion to approve the agenda and Amanda seconded the motion. 3 Ayes and 0 Nays – **CARRIED.**
2. **Board Minutes.** Ken made a motion to approve the January 18, 2021 regular meeting minutes and Amanda seconded the motion. 3 Ayes and 0 Nays – **CARRIED.**
3. **Public Comment.** There was no public comment.
4. **CMU.** Joe congratulated Amanda on her board appointment, shared the February board member orientation dates, notified the board that Rebecca’s re-nomination was approved and reminded the board about the next BDS on February 25. Joe stated CMU would keep the board updated on the Open Meetings Act, M-Step requirements and other state information. Joe also notified the board regarding Mark’s nomination for Michigan Charter School Administrator of the Year.
5. **Director Update.**
  - A. **Enrollment.** 221. This includes thirty-four remote learners.
  - B. **School-wide Update.** Mark shared the following: virtual open houses on February 24 and March 24, PTO meeting February 23, virtual Scholastic Book Fair, no new COVID cases, enrollment updates, new online application process for enrollment, and update on Friday school days.
6. **Board Accountabilities & Actions.**
  - A. **Finance.** Ken made a motion to approve the January Financials and Amanda seconded the motion. 3 Ayes and 0 Nays - **CARRIED.**
7. **Public Comment.** There was no public comment regarding the ECLP.
8. **Board Oversight Actions.**
  - A. **Monthly Extended COVID-19 Learning Plans (ECLP) Actions.** The board reviewed the resolution with participation rates. Public Comment: The public was invited into the conversation and there was no public comment. Ken made a motion to approve the February Monthly Extended COVID-19 Learning Plans Actions and Amanda seconded the motion. 3 Ayes and 0 Nays – **CARRIED.**
9. **Strategic Plan.**
  - A. **Q3 Priorities – Building Community.** Todd requested that a discussion item regarding a database for alumni be added to the March agenda.
    1. **Review Test Results.** Mark sent out the test results to the board. He reviewed the information and answered questions. Mid-Year Progress Report was completed.
    2. **Continued Focus and Awareness of Teacher and Staff Resiliency.** Mark shared the following: Resiliency & Managing Energy Session, monthly staff support initiatives, snap shot check-in for staff at monthly PD, periodic anonymous staff surveys and Dr. Ryan speaking to staff on March 5<sup>th</sup> - Recognizing Stress & Burnout, April 2<sup>nd</sup> - Mindfulness & May 7<sup>th</sup> - Self-Care Strategies. Todd inquired about board help and Mark suggested a listening ear, empathy and understanding.
    3. **Budget Planning.** The budget process has started. The board will receive a draft budget for review at the May board meeting for approval at the June meeting.
    4. **New Board Member Onboarding.** Amanda is working on her onboarding. Rebecca is preparing onboarding information for new board members.
10. **Public Comment.** There was no public comment.
11. The next board meeting is scheduled for March 15, 2021 at 6:00 PM.

Ken made a motion to adjourn the board meeting and Amanda seconded the motion at 6:58 PM. 3 Ayes and 0 Nays – **CARRIED.**

Approved by the board at its March 15, 2021 regular meeting.

*Todd Lucas*

Todd Lucas  
Board President