

WGM STUDENT ENTRY + EXIT PROCEDURES

	DROP-OFF (8:15-8:30 AM)		PICK-UP (3:25-3:45 PM)
FRONT SIDEWALK	<ul style="list-style-type: none"> ▶ DONNA, TANYA, SHANNA, VICKIE, MARK ▶ GUIDE STUDENTS TO DESIGNATED CLASSROOM ENTRANCE 	FRONT SIDEWALK	<ul style="list-style-type: none"> ▶ LON OR JULIE, LIZ, DONNA, TANYA, SHANNA, FRANK, JENNY, VICKIE ▶ ENSURE STUDENTS ARE GROUPED BY CARPOOL AND DISTANCED
NATALIE'S CLASS	<ul style="list-style-type: none"> ▶ STUDENTS WALK ON SIDEWALK TO THE FRONT ENTRY DOOR ▶ NATALIE STATIONED AT CLASSROOM DOOR ▶ STUDENTS WEAR FACIAL COVERING DURING TRANSITION TO CLASS 	NATALIE'S CLASS	<ul style="list-style-type: none"> ▶ STUDENTS SPREAD OUT IN CLASS WITH FACIAL COVERING DURING PICK-UP ▶ STUDENTS EXIT VIA FRONT ENTRY DOOR ▶ NATALIE STATIONED AT CLASSROOM DOOR
APRIL'S CLASS	<ul style="list-style-type: none"> ▶ STUDENTS WALK ON SIDEWALK OUTSIDE TO CLASSROOM BACKDOOR ▶ SARAH STATIONED AT CLASSROOM BACKDOOR ▶ STUDENTS WEAR FACIAL COVERING DURING TRANSITION TO CLASS 	APRIL'S CLASS	<ul style="list-style-type: none"> ▶ STUDENTS SPREAD OUT IN CLASS WITH FACIAL COVERING DURING PICK-UP ▶ STUDENTS EXIT ON SIDEWALK OUTSIDE OF CLASSROOM BACKDOOR ▶ SARAH STATIONED AT CLASSROOM BACKDOOR
JUNIE'S CLASS	<ul style="list-style-type: none"> ▶ STUDENTS WALK ON SIDEWALK OUTSIDE TO CLASSROOM BACKDOOR ▶ KATHY STATIONED AT CLASSROOM BACKDOOR ▶ STUDENTS WEAR FACIAL COVERING DURING TRANSITION TO CLASS 	JUNIE'S CLASS	<ul style="list-style-type: none"> ▶ STUDENTS SPREAD OUT IN CLASS WITH FACIAL COVERING DURING PICK-UP ▶ STUDENTS EXIT ON SIDEWALK OUTSIDE OF CLASSROOM BACKDOOR ▶ KATHY STATIONED AT CLASSROOM BACKDOOR
JESSICA'S CLASS	<ul style="list-style-type: none"> ▶ STUDENTS WALK ON SIDEWALK OUTSIDE TO CLASSROOM BACKDOOR ▶ ELAINE STATIONED AT CLASSROOM BACKDOOR ▶ STUDENTS WEAR FACIAL COVERING DURING TRANSITION TO CLASS 	JESSICA'S CLASS	<ul style="list-style-type: none"> ▶ STUDENTS SPREAD OUT IN CLASS WITH FACIAL COVERING DURING PICK-UP ▶ STUDENTS EXIT ON SIDEWALK OUTSIDE OF CLASSROOM BACKDOOR ▶ ELAINE STATIONED AT CLASSROOM BACKDOOR
MICHELLE'S CLASS	<ul style="list-style-type: none"> ▶ STUDENTS WALK ON SIDEWALK AROUND TO THE BACK STAIRWAY DOOR ▶ DEDE STATIONED AT BACK STAIRWAY DOOR ▶ STUDENTS WEAR FACIAL COVERING DURING TRANSITION TO CLASS 	MICHELLE'S CLASS	<ul style="list-style-type: none"> ▶ STUDENTS SPREAD OUT IN CLASS WITH FACIAL COVERING DURING PICK-UP ▶ STUDENTS EXIT ON SIDEWALK OUTSIDE OF BACK STAIRWAY DOOR ▶ DEDE STATIONED AT BACK STAIRWAY DOOR
4TH-5TH	<ul style="list-style-type: none"> ▶ STUDENTS WALK ON SIDEWALK AROUND TO THE BACK ENTRY DOOR ▶ LON OR JULIE STATIONED AT BACK HALL DOOR (BOTTOM OF THE RAMP) ▶ STUDENTS WEAR FACIAL COVERING DURING TRANSITION TO CLASS 	4TH-5TH	<ul style="list-style-type: none"> ▶ STUDENTS SPREAD OUT IN CLASS WITH FACIAL COVERING DURING PICK-UP ▶ STUDENTS EXIT ON SIDEWALK OUTSIDE OF BACK HALL DOOR ▶ LON OR JULIE STATIONED AT BACK HALL DOOR (BOTTOM OF RAMP)
6TH-8TH	<ul style="list-style-type: none"> ▶ STUDENTS WALK ON SIDEWALK TO THE FRONT ENTRY DOOR ▶ LIZ STATIONED AT FRONT ENTRY DOOR ▶ STUDENTS WEAR FACIAL COVERING DURING TRANSITION TO CLASS 	6TH-8TH	<ul style="list-style-type: none"> ▶ STUDENTS SPREAD OUT IN CLASS WITH FACIAL COVERING DURING PICK-UP ▶ STUDENTS EXIT VIA FRONT ENTRY DOOR ▶ VICKIE OR MARK STATIONED AT FRONT ENTRY DOOR